

**NOTICE OF INTENT TO ISSUE PAYROLL DEDUCTION SLOT**  
**FOR VOLUNTARY SUPPLEMENTAL BENEFITS**  
**REQUEST FOR INFORMATION**

In accordance with Section 3-123g of the Connecticut General Statutes, the State Comptroller's Vendor Advisory Committee (VAC) is soliciting information from vendors interested in providing products and services to State employees and retirees under the Supplemental Benefits Program (Program). The cost of such services will be remitted to selected vendors through voluntary payroll deductions. A subsequent Request for Proposal (RFP) will be issued to respondents of this Request for Information (RFI) for those products and services the VAC intends to authorize. Based upon the VAC's recommendations, the Comptroller intends to authorize selected applicants to market approved products and services to State employees and retirees under stipulated terms and conditions for a four-year period, commencing January 1, 2011. The State of Connecticut currently employs approximately 70,000 State employees of which 50,000 would be eligible for the Program. Employees and retirees electing to purchase such approved products and services from authorized vendors will bear the entire cost; no employer contribution is contemplated.

The current Program offers seven supplemental benefits: (1) short term disability insurance; (2) long term disability insurance; (3) auto and homeowners insurance; (4) cancer insurance; (5) universal life insurance; (6) term life insurance; and (7) long term care insurance.

Information relating to product and service offerings should be as specific as possible and include at least the following information: (1) the name and mailing address of the applicant; (2) a detailed description of the proposed product or service; (3) the name, address and telephone number of any agent of the applicant from whom additional copies of the application can be obtained; (4) detailed information on the financial ability of the applicant; (5) detailed information on past performance; (6) the applicant's business history and experience; (7) proposed pricing for the product or service; (8) the value to be derived by employees and retirees electing to purchase the proposed product or service, taking into consideration the full range of benefits currently offered by the State employer; and (9) at least three references.

Questions regarding this RFI should be submitted by email to the following address:

[osc.suppbenprgm@po.state.ct.us](mailto:osc.suppbenprgm@po.state.ct.us) no later than 2:00 p.m. on Monday, July 19, 2010. Answers to questions will be transmitted by Monday, July 26, 2010. No phone calls will be accepted.

The VAC will only consider one response per company per product. To be considered, RFI responses (an original plus ten copies) must be received no later than 2:00 p.m. on Monday, August 16, 2010 at the below address. Hard copies must also be accompanied by electronic copy on CD/DVD format.

Office of the State Comptroller  
Healthcare Policy & Benefit Services Division  
55 Elm Street  
Hartford, CT 06106  
Attention: Araceli Alvarez,  
Supervisor, Employee Benefits Unit

Companies may designate representatives to submit proposals. With respect to insurance products it is the State Comptroller's policy to contract only with carriers selected to underwrite the coverage. Accordingly, proposals to provide insurance products must contain the signature of an official authorized to contractually bind the insurer.

By submitting applications in response to this public notice, applicants agree to accept the Committee's recommendations and the Comptroller's determinations as final.