

**NOTICE TO PROVIDERS OF FLU VACCINATION CLINICS**  
**REQUEST FOR INFORMATION**

In accordance with Section 5-259 of the Connecticut General Statutes, the State Comptroller is soliciting information from entities interested in providing seasonal flu vaccination clinics to state employees and retirees at various work locations in the State of Connecticut during the 2010-11 flu season. The cost of such services may be billed to the participating employees' health insurance carrier via roster billing, other similar billing mechanism or billed directly to the state. Information from the RFI will be provided to each agency for them to determine which provider provides the best combination of price, service and value. Agencies will be encouraged to select the lowest cost provider first.

The State of Connecticut health plans currently have approximately 55,000 employees and 42,000 retirees who would be eligible for the clinics. Based on information from last season's flu season, the state estimates that roughly 28,000 employees and their dependents and 11,000 retirees and their dependents may take advantage of the clinics.

Information relating to service offering should be as specific as possible and include the following information: (1) the name and mailing address of the applicant; (2) a detailed description of the service and any proposed geographic limitation on the applicant's ability to provide the service; (3) the name, address and telephone number of any agent of the applicant from whom additional copies of the application can be obtained; (4) information on the ability and approach to delivering the service; (5) detailed information on past performance; (6) the applicant's business history and experience; (7) proposed pricing for the service; and (8) at least three references.

To be considered, RFI responses must be submitted via email to [osc.hbcrrfp@po.state.ct.us](mailto:osc.hbcrrfp@po.state.ct.us) and received no later than 2 p.m. on Thursday, September 2, 2010. In addition to the email, a hardcopy of the response must be received by 2 p.m. on Tuesday, September 7, 2010 at the address below.

Office of the State Comptroller  
Healthcare Policy & Benefit Services Division  
55 Elm Street  
Hartford, CT 06106  
Attention: Scott D. Anderson, Assistant Director

By submitting applications in response to this public notice, applicants agree to accept the Comptroller's determinations as final.