



Connecticut Retirement Security Authority Board of Directors

January 19, 2018, 10:00 a.m. - 12:00 p.m.

Connecticut Department of Labor

200 Folly Brook Boulevard, conference rooms A&B

Wethersfield, CT 06109

MINUTES

Members Present

DOL Commissioner Scott Jackson, Chair

Manisha Srivastava, Office of Policy and Management (for OPM Secretary Benjamin Barnes)

State Comptroller Kevin Lembo

Peter Eder

Joseph Fazzino

Thaddeus Gray

Keisha Palmer

John Sayour

Thomas Sennett

Ed Zelinsky

Other Participants

Cesar Garcia, Department of Banking (for Commissioner Jorge Perez)

Christine Shaw, Chief Compliance Officer, Office of the State Treasurer (for Treasurer Denise Nappier)

Carolyn Treiss, Department of Labor

I. Call to Order

Commissioner Jackson called the meeting to order at 10:07 am. He welcomed members and guests and invited members to introduce themselves.

II. Adoption of Minutes

Commissioner Jackson made a motion, seconded by Mr. Gray, to adopt the minutes from the December 15, 2017 meeting. The minutes were approved with Ms. Palmer abstaining.

III. Office of State Ethics Presentation

Nancy Nicolescu, Director of Education and Communications, gave a brief presentation to the members about their responsibilities as public officials under the state Code of Ethics. She encouraged members to seek out her office anytime they have a question. She also notified members that they would be responsible for filing a Statement of Financial Interests and would receive a notice from her office with instructions.

IV. Discussion of MOU between Office of the State Comptroller and CRSA

Comptroller Lembo presented for the board's consideration a draft agreement between the Comptroller's office and the CRSA, which creates a mechanism by which the CRSA can access the funds remaining from the previous Connecticut Retirement Security Board (CRSB). There was member consensus that approval of the MOU should be added as an action item under New Business.

V. Subcommittee Updates

a. Budget/Audit/Finance Subcommittee

i. Draft budget

Ms. Palmer presented a draft expense budget for calendar year 2018, and projections for 2019 and 2020, which had been developed by the subcommittee. Ms. Shaw pointed out that the document that was presented did not include revenues and that a full discussion of revenues was essential to crafting the budget. No action was taken on the draft budget.

ii. Fiduciary training

Commissioner Jackson stated that after doing some research it appears that the cost of a fiduciary training will run the board about \$2500. There was board consensus to add an action item to under New Business to authorize this expenditure.

b. Education and Outreach

Commissioner Jackson suggested two dates for the first meeting of the subcommittee: January 26 or February 2.

c. Governance & Bylaws

Commissioner Jackson noted that the RFP for legal services had been posted on the state contracting portal. Mr. Sayour requested that a copy of Oregon's bylaws be circulated as an example for board members' edification.

d. Personnel and Support Subcommittee

i. Executive Director search status update

1. Action item – date change and authorization of expenditure

As a result of the fact that it is not possible to post the Executive Director position on the DAS website as originally planned, Commissioner Jackson made a motion, seconded by Mr. Sennett to move the closing date for applications to February 14 and to authorize the expenditure of \$500 to sponsor a posting on a large job search website. The motion passed on a unanimous vote.

ii. RFP for legal services status update

Commissioner Jackson noted that this item had been addressed previously in the meeting.

e. Program Design and Investment

After a discussion about whether to delay posting the Request for Information (RFI) for Program Administrator Services had been posted, board decided by consensus to move ahead with posting the RFI by close of business with a response period of four weeks.

f. Research and Comparative Analysis – there was no report from the subcommittee

VI. Old Business

There was no old business.

VII. New Business

Commissioner Jackson asked for a motion to open the agenda to approve the draft MOU between the Comptroller's office and the CRSA. The motion was made by Mr. Sayour and seconded by Ms. Srivastava; the motion carried unanimously.

Commissioner Jackson moved to open the agenda to give expenditure authority pursuant to the MOU for certain items, specifically, \$2500 out of miscellaneous line item for a board fiduciary training and \$10,000 out of investment consulting services line item as may be required for assistance in review of the RFI submissions. Ms. Srivastava seconded the motion. Mr. Gray suggested that the board should look for pro-bono assistance in this area before authorizing such expenditure. Commissioner Jackson accepted a friendly amendment to remove the \$10,000 authority, seconded by Mr. Sennett. Commissioner Jackson restated the motion under consideration was to open the agenda to approve expenditure of up to \$2500 for fiduciary training for the board and called for a vote. The motion carried unanimously.

Votes:

Commissioner Jackson called for approval of the draft MOU between the Comptroller's office and the CRSA. Seconded by Mr. Sennett and unanimously approved.

Commissioner Jackson called for authority to expend up to \$2500 for fiduciary training for the board. Seconded by Mr. Sayour and unanimously approved.

VIII. Public Comment

Mr. John Erlingheuser, CT AARP Advocacy and Community Outreach Director, noted that all of the issues that the board is struggling with will begin to resolve themselves when there is an Executive Director with expertise that will be dealing with these issues on a daily basis and making recommendations to the board. He also pointed out that in kind contributions are available through organizations such as AARP, especially in terms of promotion of the ED position.

IX. Next Meeting Date:

Commissioner Jackson announced the next regular meeting date as Friday, February 16, 2018 at 10:00am. The meeting will be held at the Hamden American Job Center, Room 114, 37 Marne St., Hamden, CT 06514.

X. Adjournment

On a motion by Commissioner Jackson, seconded by Ms. Srivastava, the meeting was adjourned by unanimous vote at 12:04 pm.