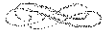
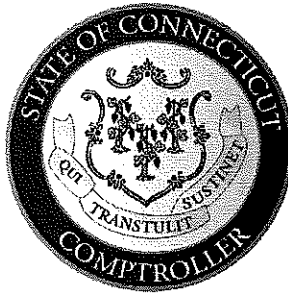


KEVIN LEMBO
STATE COMPTROLLER



MARTHA CARLSON
DEPUTY COMPTROLLER



STATE OF CONNECTICUT
OFFICE *of the* STATE COMPTROLLER
55 Elm Street
Hartford, CT 06106

MEMORANDUM NO. 2018-21

July 19, 2018

TO THE HEADS OF ALL STATE AGENCIES

Attention: Chief Administrative and Fiscal Officers, Business Managers, and Payroll and Human Resources Officers

Subject: **2018 Due Dates for Payroll Provisions of Collective Bargaining Contracts**

This memorandum lists the 2018 due dates for payroll provisions of collective bargaining contracts. The information is arranged by collective bargaining unit. Please refer to the memoranda indicated with each collective bargaining unit for payroll procedures.

Longevity Payments

Longevity payments will be made in 2018 to all applicable employees. The April 2018 longevity payment will be delayed until July 2018. The check dates will be 7/20/2018 and 10/26/2018.

NP-1 State Police (See Interdepartmental Memoranda dated June 18, 2015 and September 17, 2015)

Contract 7/1/2015-6/30/2018

Wage Increase - 1% effective 12/22/2017 - check date 1/19/2018

Annual Increments - check date 1/19/2018 for January anniversary date and check date 7/20/2018 for July anniversary date

Dog Handlers - \$100 monthly stipend

Hazardous Duty - \$100 monthly stipend

Resident Trooper - \$100 monthly stipend

Cleaning Stipend - \$500 - payable annually - check date 7/20/2018

Safety Shoes & Equipment Stipend – payable annually – check date 10/26/2018

NP-2 Maintenance and Service (See Comptroller's Memorandum 2018-18)

Contract 7/1/2016-6/30/2021

\$2,000 payment or \$1,000 + top step lump sum (whichever is greater) – check date 7/20/2018

Safety Shoes - \$135 - check date 7/6/2018

For employees hired after 7/15/2017 and before 2/1/2018 - check date 2/2/2018

Permanent part-time employees less than twenty (20) hours per week (every 2 years) - check date 7/6/2018

NP-3 Administrative Clerical (See Comptroller's Memorandum 2018-10)

Contract 7/1/2016-6/30/2021

\$2,000 payment – check date 7/20/2018

EMT Skill Premium - \$400 - check date 12/7/2018

NP-4 Correction (See Interdepartmental Memorandum dated June 22, 2018)

Contract 7/1/2016-6/30/2021

\$2,000 payment – check date 7/20/2018

Working Condition Stipend - \$800 - check date 12/7/2018

NP-5 Police & Fire (See Comptroller's Memorandum 2018-17)

Contract 7/1/2016-6/30/2021

Safety Shoes Allowance – no payment in 2018

Clothing Allowance - \$315 - check date 12/7/2018

Home Office Differential - \$725 - check date 12/7/2018

EMT B Stipend - \$475 - employees certified as Emergency Medical Technician B (EMT B)

\$575 - employees required by the agency to be certified as Emergency Medical Technician B (EMT B) payable annually - check date 10/26/2018

EMT I Stipend - \$600 - employees certified as Emergency Medical Technician I (EMT I) - payable annually - check date 10/26/2018

\$700 - employees required by the agency to be certified as Emergency Medical Technician I (EMT I) - payable annually - check date 10/26/2018

EMT P Stipend - employees certified as Emergency Medical Technician Paramedic (EMT P) and where such training is directly job related - \$3,700 payable quarterly - check dates 1/19/2018, 4/27/2018, 7/20/2018 and 10/26/2018

MRT Skill Premium - \$200 - employees required by agency to be certified - check date 10/26/2018

Instructional Stipend - \$225 - payable annually - check date 10/26/2018

Dog Handlers - \$200 monthly stipend

Unpleasant Duty Stipend - DEP personnel assigned to fish hatcheries - \$85 monthly stipend

NP-6 Health Care Paraprofessionals P-1 Health Care Professionals (See Comptroller's Memorandum 2018-20)

Contract 7/1/2016-6/30/2021

\$2,000 payment – check date 7/20/2018

RN 2nd and 3rd shift bonus - yearly bonus of \$3,000 - payable biweekly

LPN 2nd and 3rd shift bonus - yearly bonus of \$600 - payable semiannually - check dates 7/20/2018 and 12/21/2018

Uniform Allowance - \$100 - check date 7/20/2018

Safety Shoes Allowance - veterinarians - \$30 - check date 7/20/2018

Bilingual Pay Stipend - \$1,000 - payable quarterly in the amount of \$250 - check dates 1/19/2018, 4/27/2018, 7/20/2018 and 10/26/2018

Recruitment and Retention Stipend for Clinical Nurse Coordinator/Nurse Clinician - \$2,000 - payable in two installments in July and December - check dates 7/20/2018 and 12/21/2018

QMRP Stipend - \$1,000 - payable annually - check date 7/20/2018

EMT Stipend - \$400 - payable annually - check date 7/20/2018

P-1 Bonus Payment - Board Certified Physicians only - \$1,000 - check date 10/26/2018

NP-8 Correctional Supervisors (See Interdepartmental Memorandum dated July 10, 2018)

Contract 7/1/2016-6/30/2021

\$2,000 payment or \$1,000 + top step lump sum (whichever is greater) – check date 7/20/2018
EMT Premium - \$475 - payable annually - check date 10/12/2018

NP-9 State Police Lieutenants and Captains (See Interdepartmental Memorandum dated January 29, 2018)

Contract 7/1/2016-6/30/2021

\$2,000 payment – check date 7/20/2018

P-2 Social and Human Services (See Comptroller's Memorandum 2018-13)

Contract 7/1/2016-6/30/2021

\$2,000 payment – check date 7/20/2018

Home and Office Premium - \$500 annual payment - paid semiannually in the amount of \$250 - check dates 1/19/2018 and 7/20/2018

P-3A Education Administrators (See Comptroller's Interdepartmental Memorandum dated July 12, 2018)

Contract 7/1/2016-6/30/2021

\$2,000 payment or \$1,000 + top step lump sum (whichever is greater) – check date 7/20/2018
Unit Coordinator Stipend - \$1,500 - payable annually - check date 7/20/2018

P-3B Education Faculty (See Comptroller's Interdepartmental Memorandum dated July 12, 2018)

Contract 7/1/2016-6/30/2021

\$2,000 payment or \$1,000 + top step lump sum (whichever is greater) – check date 7/20/2018
EMT Skill Premium - \$475 - check date 10/26/2018

P-4 Engineering, Scientific and Technical (See Comptroller's Memorandum 2018-19)

Contract 7/1/2016-6/30/2021

\$2,000 payment or \$1,000 + top step lump sum (whichever is greater) – check date 7/20/2018
Safety Shoe Allowance - \$110 - check date 4/27/2018 for employees hired on or after October 1, 2017 but before April 1, 2018 and check date 10/26/2018 for employees hired on or after April 1, 2018
EMT Skill Premium - \$475 - check date 12/21/2018

P-5 Administrative and Residual (See Comptroller's Memorandum 2018-14)

Contract 7/1/2016-6/30/2021

\$2,000 payment or \$1,000 + top step lump sum (whichever is greater) – check date 7/20/2018
Home Garaging - \$200 - check date 1/5/2018 - see contract for eligible employees
Safety Shoes - \$100 - check date 7/20/2018
Home Office Premium - \$250 - check date 12/7/2018 - see contract for eligible employees
Home Garaging - \$200 – check date 1/5/2018 – see contract for eligible employees
Bilingual Stipend - \$1,000 - payable quarterly in the amount of \$250 - check dates 1/19/2018, 4/27/2018, 7/20/2018 and 10/26/2018 – see contract for details

Vocational Technical Faculty (See Comptroller's Interdepartmental Memorandum dated June 15, 2018)

Contract 9/1/2017-8/31/2021

\$2,000 payment or \$1,000 if at top step – check date 7/20/2018

Vocational Technical Administrators (See Comptroller's Interdepartmental Memorandum dated June 15, 2018)

Contract 9/1/2017-8/31/2021

\$2,000 payment – check date 7/20/2018

Stipend for Ph.D. or Ed.D. - \$2,000 - payable annually - check date 10/12/2018

Community Colleges Faculty (Local 1973)

Contract 7/1/2016-6/30/2021

\$2,000 payment – check date 7/20/2018

Technical College Administrators (Local 2480)

Contract 7/1/2016-6/30/2021

\$2,000 payment – check date 7/20/2018

Technical College Faculty (Local 1942)

Contract 7/1/2016-6/30/2021

\$2,000 payment – check date 7/20/2018

State University Faculty (CSU-AAUP)

Contract 7/1/2016-6/30/2021

\$2,000 payment – check date 7/20/2018

State University Administrators (SUOAF)

Contract 7/1/2016-6/30/2021

\$2,000 payment – check date 7/20/2018

UCONN Professors (UCONN-AAUP)

Contract 7/1/2017-6/30/2021

\$2,000 payment – check date 7/20/2018

UCONN Professionals (UCPEA)

Contract 7/1/2016-6/30/2021

\$2,000 payment – check date 7/20/2018

UCONN Health Center Faculty (UCHC-AAUP)

Contract 7/1/2016-6/30/2021

\$2,000 payment – check date 7/20/2018

UCONN Health Center Professionals (UCHC - AFT Local 3837)

Contract 7/1/2016-6/30/2021

\$2,000 payment – check date 7/20/2018

Charter Oak College Professional Employees (Local 1214)

Contract 7/1/2016-6/30/2021

\$2,000 payment or \$1,000 + top step lump sum (whichever is greater) – check date 7/20/2018
Information Technology emergency on-call annual stipend - \$2,100 - effective 7/1/2018 -
divided into equal payments and paid on a biweekly basis

Department of Higher Education Administrators (AFSCME Local 1588)

Contract 7/1/2016-6/30/2021

\$2,000 payment – check date 7/20/2018

JP-6 Judicial Professionals (AFT Local 4200B)

Contract 7/1/2016-6/30/2021

\$2,000 payment – check date 7/20/2018
Automobile Availability Fee - \$300 - check date 2/16/2018

JN-7 Judicial Employees (Local 749)

Contract 7/1/2016-6/30/2021

\$2,000 payment – check date 7/20/2018
Working Condition Stipend for juvenile detention facilities - \$700 - check date 12/21/2018 - see
contract for eligible employees
Automotive Availability Fee - \$300 – check date 2/16/2018
Shoe Allowance - \$125 – check date 7/20/2018 – see contract for eligible employees

Criminal Justice Prosecutors and Juvenile Prosecutors

Contract 7/1/2016-6/30/2021

\$2,000 payment or \$1,000 + top step lump sum (whichever is greater) – check date 7/20/2018

Criminal Justice Inspectors

Contract 7/1/2016-6/30/2021

\$2,000 payment – check date 7/20/2018

Criminal Justice Employees (Local 749)

Contract 7/1/2016-6/30/2021

\$2,000 payment – check date 7/20/2018

Judicial Marshals (IBPO, Local 731)

Contract 7/1/2016-6/30/2021

\$2,000 payment – check date 7/20/2018
Shoe Allowance - \$100 - check date 7/20/2018
Uniform Care Allowance - \$100 - check date 7/20/2018

Supervising Judicial Marshals (CSEA SEIU, Local 2001)

Contract 7/1/2016-6/30/2021

\$2,000 payment – check date 7/20/2018
Shoe Allowance - \$100 - check date 7/20/2018
Uniform Care Allowance - \$100 - check date 7/20/2018

All Collective Bargaining Units

Each collective bargaining contract should be reviewed to determine eligibility for payments and any additional benefits that may not have been included in this memorandum. For additional details regarding any payment, consult the applicable contract.

Questions

Copies of the numbered memoranda mentioned above are available on the Comptroller's website. The address is: <http://www.osc.ct.gov>.

Questions regarding this memorandum may be directed to OSC Administrative Services at 860-702-3440.



**KEVIN LEMBO
STATE COMPTROLLER**

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