

QUESTIONS OF GENERAL APPLICATION

Q—With regard to Section G of the RFPs, does the State prefer **each** response as a separate section in the binder, or would **one** document with answers to 1-25 as a section in the binder be acceptable?

A—The response need not be separated into sections or tabs, but answers to specific questions must be clearly labeled by question numbered.

Q—Does the State prefer **one** implementation plan for all coverages we are providing a quote for or a **separate** implementation plan for each coverage we are quoting?

A—A separate implementation plan should be submitted for each product for which you are submitting an RFP response.

Q—Can we submit **one** set of binders/CD (one original, eight copies and nine CDs) that includes **all** coverages we are providing a quote for (versus separate binders/CDs for each coverage)? Each product would have their own section within the binder.

A—A separate RFP response must be submitted for each product for which a vendor is submitting a proposal.

Q—Given the time requirements to implement some of these products, is there flexibility on the effective date?

A—We will consider a variation on effective date, especially where a product has not been previously offered.

Q—For shipping purposes, please provide a phone number for Sara Ormerod. Sara, how do you prefer these to be shipped to you? Would Sara provide this information along with her phone number which a vendor should utilize?

A—Sarah Ormerod can be reached at 860-702-3337. There is no preference on method of shipping. Your RFP response just needs to be received on time.

Q—#10 on Page 5 **Data Security** Is the attached document sufficient to answer the questions on data security? It is our PCI Attestation

A—It is our understanding that PCI Attestations apply to credit card holder security standards set by the Payment Card Industry Security Standards Council. Our employees remit payment via payroll deduction rather than credit card payments. A proposed vendor must describe how its data security protocols will protect confidential information in compliance with the requirements of Public Act 15-142. It is unlikely that PCI attestations would suffice.

Q—#30 on Page 40 **Insurance** Does the Certificate of Insurance (COI) need to be included with this RFP or after the bid is won?

A—The COI need not be submitted with the RFP response.