State of Connecticut
Office of the State Comptroller
55 Elm Street
Hartford, CT 06106

Request for Information
For
Consulting Services to Implement the PeopleSoft Pension Module

Questions and Answers

Q. Imaging System. What is the version of the imaging system (OpenText) that is used? Is it integrated with any other systems currently?

A. The IDM is at version number 20.1.60/ the client is currently at 20.1.0.124. There is an integration type process in which an ICON (the Tower Icon) resides within Attachmate (our 3270 emulator). Utilizing script processing the process strips the employee number from the screen, initializes Opentext, and retrieves all imaged documents.

Q. Letters / Correspondence. How many different letters are used for corresponding with members and retirees?

A. We have approximately 100 different letters that are used for corresponding with members and retirees.

Q. Interfaces. Can a complete list of interfaces be provided that interface to and from the State Employees Retirement Data Base System (SEDB)?

A. Please see the attached Excel spreadsheet.

Q. Conversion Data. Will the SEDB be the main source of data for the data to be converted into the new system?

A. Yes, but there might be a requirement to convert data from other systems and non-electronic data.

Q. Performance Testing. Does the State have a tool that would be used for performance testing?

A. No, but we are interested in learning about the capabilities of PeopleTools and other options.

Q. Database environments. Would the State plan on sharing the current HCM environment with the retirement data and processes? Or would a new environment and architecture be established for the retirement system?

A. Share the current environment.

Q. User Productivity Kit (UPK). Does the State own and plan to utilize UPK for training materials and training sessions?

A. Yes.

Q. Requirements. Does the State have a list of requirement by process area that can be shared?

A. No. Part of this project will be to define the requirements.

Q. Documented Business Processes. Does the State have the current business processes documented with roles and steps indentified?

A. No. Part of this project will be to define the business processes.

Q. Financials System. How are payments recorded from the different employers? What system are these payments recorded in? What system are service purchase transactions recorded in?

A. Employee and Employer payments are tracked in PeopleSoft HR and finance. Services purchases are tracked in the SERS system.

Q. State Project Team size. How many FTEs would be dedicated to the retirement system project? Please break out by area (Management, Analyst, Technical, Training).

A. There will be a dedicated State team assigned to the project. The size of the team is unknown at this time.

Q. Project Duration. Is there expected project duration for this project?

A. We are looking for recommendations.

Q. Go-Live Month. Are there specific months each year that are considered blackout months when go-live should not be considered?

A. June, July, December and January are not desirable for go-live.