



## **State of Connecticut Qualified Transportation Account (QTA) Enrollment Instructions**

### **Qualified Transportation Account (QTA)**

To enroll or make a change to the QTA you must complete a QTA Program Enrollment Form by the first day of the month before the one in which you wish to enroll or make a change. (For example: If you're looking to enroll or make a change effective the month of January, you must submit your QTA Program Enrollment Form by December 1)

Download the QTA Program Enrollment Form from:

OSC web site: <http://www.osc.ct.gov/empret/transfben/CO-1312%20rev%2011-12-13.rtf>

PBS web site: [www.ctpbs.com](http://www.ctpbs.com)

or contact Progressive Benefit Solutions (PBS) at 1-866-906-8023.

Complete your Compensation Reduction Agreement Form and mail or FAX to:

Progressive Benefit Solutions  
QTA Program  
23 Maiden Lane  
North Haven, CT 06473  
Claims FAX: (203) 974-4890