

**O P E N   E N R O L L M E N T   2 0 1 7**  
**\* \* U P D A T E \* \***

**M E D I C A L   F L E X I B L E   S P E N D I N G   A C C O U N T**  
**D E P E N D E N T   C A R E   A S S I S T A N C E   P L A N**

**ONLINE OPEN ENROLLMENT IS NOW AVAILABLE**

Open enrollment period for the 2017 Plan Year for the DCAP and MEDFLEX began on Saturday, October 1, 2016, and will end on Monday, October 31, 2016. This year the plans' administrator, Progressive Benefit Solutions, LLC (PBS) is making online enrollment available.

You can access the online facility by visiting the PBS website, [www.ctpbs.com](http://www.ctpbs.com), and going to "Click here to enroll". When you get to the log in page, click "new user registration", Follow the prompts to enroll in the plans of your choice.

To enroll you must enter your first and last names, date of birth, and PIN, which will be the last 4 digits of your Social Security number. Enter "SOCT" for the "company identifier". PBS used a data file containing basic details for those eligible to participate in these programs. If your name is not in the database, you will need to fill out a paper form this year.

If you are planning to retire during 2017, you will also need to fill out a paper enrollment for the 2017 Plan Year.

The online enrollment facility will be live until midnight on October 31. This will give you another option to enroll in these plans for next year.

Paper forms will still be accepted and must be returned to PBS by 10/31/2016:

**Progressive Benefit Solutions, LLC (PBS)**  
**14 Business Park Drive #8, Branford, CT 06405**  
**FAX: 203-974-4898**